

**MINUTES OF THE  
CRANBURY TOWNSHIP  
MUNICIPAL ALLIANCE COMMITTEE ON  
DRUG ABUSE AND ALCOHOLISM**

**September 19, 2023**

**TIME AND PLACE OF MEETING**

The scheduled meeting of the Cranbury Township Municipal Alliance Committee was held on September 19, 2023 in the Township Committee Meeting Room, in Cranbury Township at 3:30 pm.

**STATEMENT OF ADEQUATE NOTICE**

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meetings Act (N.J. S. A. 10:4-6) was filed on January 7, 2023, of this meeting's date, time and place, the agenda was posted on the Township bulletin board, sent to any requesting personal notice, and filed with the Municipal Clerk.

**CALL TO ORDER**

Chairperson, Joann Charwin called the meeting to order at 3:33 pm.

Joann introduced a new Member, Erika Shulman. Ms. Shulman is a Phys Ed Teacher and is in her 2<sup>nd</sup> year at Cranbury School. She will act as Alternate #2 on the Board. Joann also introduced one of the new Student Representatives, Elizabeth Wong. Joann also shared Elizabeth Grimaldi and Erin Santise resigned from the Board over the summer.

**ROLL CALL**

Present to the roll call by Secretary Warnebold: Joann Charwin, Chief Mike Owens, Ria Benerofe, Dr. Jen Diszler, Alternate #1, Diane Stanley and Alternate #2, Erika Shulman. Member Andrea Kaplan arrived to the meeting at 3:40 pm. Anjali Joshi, Sasha Weinstein and Robyn Skeete were absent. Liaison, Eman El-Badawi was present.

**MINUTES**

Joann asked for Motion to approve June Minutes. Motion by Mike Owens to approve, Motion seconded by Maria Benerofe. All were in favor to approve the June Minutes.

**STUDENT REPRESENTATIVES REPORT**

Joann asked Ms. Wong if there will be another Student Representative attending the meetings. Elizabeth shared there will be 2 additional Student Representatives for the upcoming year: K. Mogha and T. Petra, however they were unable to attend this meeting and will be at future meetings.

Joann asked Ms. Wong if she had anything to share with the Board relating to the new school year. Ms. Wong had no comments at this time.

**POLICE REPORT**

Mike Owens reported successful Cranbury Day and National Night Out events and that the Cranbury Police Department represented the Department and Town well. It was noted both events were well-attended. Joann thanked Mike and the Cranbury Police Department for their participation and dedication.

## **LIAISON REPORT**

Eman welcomed all back from the summer break. She thanked Joann and the Board Members for providing the annual picnic for the 9<sup>th</sup> graders. Eman shared there were several sports events scheduled for the same day which may have created some conflicts with students having to choose one or the other event to attend. She suggested working with Princeton PTO in future to prevent possible scheduling issues. Joann thanked her for her input.

Eman shared she tried to research storage solutions for the Jamfest gaming equipment and tables but was unable to come up with anything.

## **NON-MEMBERS IN ATTENDANCE**

None

## **BUDGET**

Joann went over most update budget trail outlining a few categories and pointed out a balance of \$2,105.00 is left over from one of the line items . Joann asked about using that money for Jamfest. Joann also pointed out that there is \$8,000.00 left in the Mental Health Pandemic Support category. This will be used for the PHS Sophomore Class Teen Mental Health First Aid Program, beginning this fall. Joann proposed bringing that category up to \$10,000.00 in case Penn Med Princeton Health cannot get a supplementary grant for next year. Joann asked for Motion to request \$2,000.00 additional funds for Mental Health Pandemic Support. Mike Owens Motioned to add to that category. Motion was seconded by Dr. Diszler. All Members were in favor.

Members discussed eliminating the purchase of tee shirts for next year Health and Wellness Fair and if those funds could maybe go towards storage and delivery of the gaming tables and other equipment.

Joann asked Liaison, Eman El-Badawi her thoughts on best way to request an increase to the budget for storage and delivery of Jamfest equipment for next year. Eman suggested to put in writing to the CFO/Township Administrator where the Municipal Alliance may need to adjust some line items and give brief explanation as to why.

## **OLD BUSINESS**

**PHS Orientation Picnic** – Joann shared that Anjali Joshi and Sasha picked up a few additional sandwiches from Jersey Mikes as they offered gluten free. Joann gave breakdown of costs for sandwiches. Mr. Subs was \$1,900.00 and Jersey Mikes was \$112.50.

**Cranbury Day** – Joann shared many people came to the Municipal Alliance table during National Night Out. She mentioned possibly combining the Health and Wellness Fair with National Night Out since there is such a good turnout at National Night Out and since the attendance at the Health and Wellness Fair has gone down since the pandemic. Joann asked Mike Owens his thoughts on the possibility of combining the Health and Wellness Fair with National Night Out event. Mike would need to reach out to the Police Union since it is a police-based, national event and Police Chiefs to get an idea if that would be something that could be done. He will report back to Joann

## **NEW BUSINESS**

**Jamfest Equipment** – Joann expressed the urgent need to find alternate means of storage and delivery options for the gaming equipment. Storage at the Police Department is only for a short time. Mike stated equipment can stay for a little longer but arrangements need to be made for future permanent storage. Dr. Diszler shared next Jamfest is scheduled for November 3<sup>rd</sup>.

Suggestions by Joann on options include:

1. Joann called several party rental companies to inquire about storage and delivery. There was no interest from any of the companies.
2. Possibly sell equipment and just rent going forward. Joann was given a quote of \$275 rent per game table, plus delivery charge. Total would be \$5,000.00 per year.
3. Storage – Joann shared Sasha called and was given a price of \$255.00/month storage fee for the first 6 months. After that, the price would increase not including delivery.
4. Joann shared there is a company in Hightstown, Statewide Movers who would be willing to store and deliver. Their fees are \$175.00 with a \$315.00, each way delivery and pick up fee. Yearly total would be \$3,360.00.
5. Last option is that Joann proposed to Dr. Diszler to have a storage trailer on school property and maybe have custodians move and set up equipment. There was discussion about viability of that option. Dr. Diszler would need to ask the Business Administrator, David Weidell about costs and safety concerns, and if it could be located to the back, near the school's pole barn.

Joann shared a quote she obtained from Mobile Mini Storage of \$150.00/month plus a general liability fee of \$29.00 and a couple of other fees. Total would come out to \$215.18/month. Joann added cost to deliver the container would be \$300.00 and we would need to pay for the return fuel surcharge. Total for that option would be \$782.28, delivery and set up. Dr. Diszler will email the school's Business Administrator, Dave Weidell to inquire about the possibility of renting a storage container. She will try to get answers before the next Jamfest which is November 3<sup>rd</sup>. Joann, Eman and the Members shared some ideas and suggestions about where to save money in the budget to provide more funds for storage and delivery of gaming equipment. Dr. Diszler shared with Joann and the Members that a fair amount of money goes for purchasing tee-shirts which is not necessary and that money could be reallocated elsewhere. Dr. Diszler also suggested a good reason for justifying an increase to the budget for storage and delivery of Jamfest equipment is because there always is a very high attendance of students that participate. Andrea Kaplan shared Jamfest entrance fee is \$5.00, maybe look at increasing that fee slightly to help with storage and delivery fees.

**Fall Programs** – Joann announced World Mental Health Day is October 10<sup>th</sup> 2023. The Mayor's Wellness event is on October 18<sup>th</sup>. She asked Members their thoughts on having a table during that event. Mayor's Wellness event will be at the library and there will also be a Live Well Mobile Van which is offering immunizations and blood pressure screenings to the community. Joann shared she will be out of town during the event on October 18<sup>th</sup> but will have information to share with the community. She asked if any Members would be interested in doing a short shift at the table. Joann was going to ask Penn Med if they would like to volunteer at the Municipal Alliance table. Ria asked where the van is from. Joann said van is coming from Centra State. Diane Stanley volunteered to sit at the table from 10:00 am to 11:30 am.

**Dr. Matt Bellace Speaker, October 4<sup>th</sup> and 5<sup>th</sup>** – Joann announced Dr. Bellace will be speaking to parents in the evening of October 4<sup>th</sup> and during the day to the students on October 5<sup>th</sup>. Joann told Dr. Diszler she needs a start time to provide to Dr. Bellace for the student presentation. Dr. Diszler believes 1:15 pm or later would be better and asked how long his program is. Joann shared it is 1 hour. Andrea Kaplan shared 2-3:00 pm would be good. Dr. Diszler and Joann discussed preparing an announcement to send out prior to the speaking events and which room should be reserved at the school for the parent presentation. Dr. Diszler asked Joann if she knew how many parents may attend. Joann asked Dr. Diszler about offering an incentive for parents to attend. Dr. Diszler suggested providing a book by Dr. Bellace. Joann said maybe they could raffle off 8-10 books, depending on the number of attendees. Joann will check name of Dr. Bellace's book and let Dr. Diszler know so she can advertise through a school announcement. Member, Diane Stanley suggested providing refreshments for the parents. Joann asked Dr. Diszler about a good start time for the parent program. Dr. Diszler suggested 6:30 pm. Joann asked for Motion to suggest a set amount of money for some books by Dr. Bellace and for refreshments.

Mike Owens suggested budgeting up to \$150.00 for books and refreshments. Andrea Kaplan Motioned to budget \$150.00. Motion seconded by Diane Stanley. All Members in favor.

**Red Ribbon Week** – Joann announced Red Ribbon Week is October 23 – 31<sup>st</sup> and usually involves activities with buddies and counselors. She ordered posters for the School Counselors and items for students which include, pencils, stickers and book markers.

**Halloween** – Joann handed to the Members a packet with Smarties candies and a post card with positive messages about healthy things to do instead of drugs. She has 200 packets to hand out. Joann shared Anjali Joshi volunteered to be at the Municipal Alliance table on Halloween to hand them out.

Joann shared she spent \$629.19 on items and handouts for both Red Ribbon Week, National Night Out, Cranbury Day and Halloween. That amount is far below the \$2,500 originally budgeted for those two events.

**Teen Mental Health First Aid at PHS** – Joann shared 10% of staff are required to be trained and Penn Med Princeton Health was able to find a grant to fund this training.

Member Ria Benerofe excused herself at 4:13 pm.

#### **DISCUSSION**

No additional discussion.

#### **PUBLIC COMMENT**

None.

#### **ADJOURNMENT OF THE MEETING**

As there was no additional comments or discussion, Joann asked for Motion to adjourn the meeting. Andrea Kaplan Motioned to adjourn, Motion seconded by Mike Owens. Meeting adjourned at 4:46 pm.

#### **CERTIFICATE OF SECRETARY**

I, the undersigned, do hereby certify, that I am the duly appointed Secretary of the Cranbury Township Municipal Alliance Committee on Drug Abuse and Alcoholism and that this document, consisting of 4 pages constitutes a true and correct copy of the minutes of the meeting held on September 19, 2023

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Kathy Warnebold, Secretary

Approved Minutes October 17, 2023